

**SUPERIOR COURT OF THE STATE OF ARIZONA
COUNTY OF MARICOPA**

IN THE MATTER OF AN EXPRESS)	
SCREENING CARD FOR ATTORNEYS WHO)	ADMINISTRATIVE
ARE NOT EMPLOYEES OF THE COURT)	ORDER NO.
OR CURRENTLY OFFICED IN COURT FACILITIES)	2006-078

WHEREAS, the Court has reconsidered the existing security by-pass policies concerning attorneys who are not employees of the Court or currently officed in Court facilities; and

WHEREAS, the Court has considered the comments and advisory recommendations of various stake holders who access the courthouse; and

WHEREAS, there is a demonstrable need to allow attorneys who are members in good standing of the State Bar of Arizona to have security express screening;

IT IS ORDERED THAT:

- 1) This Administrative Order rescinds paragraph H, page 4 of administrative order 2004-122. All other paragraphs of Administrative Order 2004-122 remain in full force and effect.
- 2) Express Screening Application Process: Attorneys who request an express screening card shall submit an FBI background check, signed application, and payment of a fee of \$25.00 to the Court Security Department, 201 W. Jefferson, Phoenix, 85003 for approval and issuance. An attorney who has been convicted of a felony that has not been set aside or dismissed shall not receive an express card.
- 3) Costs: The criminal background check cost and administrative costs of processing the express screening card application shall be paid for by the applicant.
- 4) Express Screening Stations: An express screening card shall be utilized only at court locations that have express screening lanes.
- 5) Screening Process: An express screening card requires attorneys to go through metal detection at express screening entrances. Brief cases, boxes and hand-carried items are subject to visual inspection, but are not required to go through the metal detector.
- 6) Pending Litigation: Express screening cards shall be suspended in the event of a pending matter filed in any court in Maricopa County or any criminal matter pending in any jurisdiction in which the attorney is a party or a disciplinary proceeding initiated by the filing of a complaint by the State Bar of Arizona.
- 7) Notification of Pending Litigation: As officers of the court, attorneys with an express screening card shall notify the Court Administrator of any pending court cases in which they are a party. The Court Administrator shall periodically run the list of attorneys with express screening cards against the database of open cases. Failure to adhere to this administrative order may result in suspension or revocation of an screening card. Suspension or disbarment by the State Bar of Arizona shall result in revocation of an screening card.

- 8) Other Persons: Express screening cards are not available to attorney support personnel, whether it is an investigator, paralegal or expert witness. A person who assists a lawyer with a disability to access the courthouse may apply for a special express screeningcard along with the lawyer with the disability by providing the documents required in Paragraph (2) of this Administrative Order.
- 9) Expiration: Express screening cards shall be issued for the date requested and shall expire on December 31 of each year no matter when the card is issued or requested.
- 10) Renewal: Express screening cards can be reissued for an additional year by submitting an application and paying the application fee.
- 11) Additional Background Checks: If more than two years has elapsed since the last FBI background check, the applicant shall request another FBI background check. The cost of this shall be paid by the applicant.

DATED this 26th day of June, 2006.

Honorable Barbara Rodriguez Mundell
Presiding Judge

Original: Clerk of the Superior Court

Copies: David Byers, Administrative Director, AOC
All Judges, Commissioners and Justices of the Peace
Marcus Reinkensmeyer, Judicial Branch Administrator
Phil Knox, Court Administrator, General Jurisdiction Courts
Jessica Funkhouser, Special Counsel
Karen Westover, General Counsel
Bill Duffy, Security Director
All Departmental Administrators
Helen Grimwood, State Bar of Arizona, President
Alan Bayham, Jr., State Bar of Arizona Board, Maricopa County
Richard Coffinger, State Bar of Arizona Board, Maricopa County
Stephen Dichter, State Bar of Arizona Board, Maricopa County
Diane Drain, State Bar of Arizona Board, Maricopa County
Joseph Kanefield, State Bar of Arizona Board, Maricopa County
Foster Robberson, State Bar of Arizona Board, Maricopa County
Paul Ahler, State Bar of Arizona Board, Maricopa County
Virginia Herrera-Gonzales, State Bar of Arizona Board, Maricopa County